Ordinance No. 3861
(Amending or Repealing Ordinances)

CFN= 873 – Human Services Commission
Passed – 10/2/2007
Amend Ch 2.53 KCC – Human Services Commission

Amends Ords. 2655;2891
Amended by Ord. 4029
ORDINANCE NO. 3861

AN ORDINANCE of the city council of the city of Kent, Washington, amending chapter 2.53 of the Kent City Code, entitled "Human Services Commission," to expand the size of the commission, to re-define member voting roles and term limits, and to make other housekeeping revisions.

RECITALS

A. On September 3, 1986, the Human Services Commission was created by council's adoption of Ordinance No. 2655. The current code provisions concerning the commission are codified in chapter 2.53 of the Kent City Code. City staff recommends amending these code provisions to allow the commission to expand its membership.

B. Although a youth representative has served on the commission since 2006, the code has not yet been revised to officially recognize this membership position, to grant voting rights, or to establish a term limit.

C. Though the current code provisions provide that a commission position may be filled by a member of a human services provider organization or agency, the code limits this position's term to two years and confers no voting rights. This revised ordinance extends this position's term to three years and confers voting rights to make the position consistent with the others.

D. While the code provisions provide that a chairperson is elected from the commission's members each year, the commission would like to amend the code provisions to allow that at the end of the current chairperson's term, the

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chair-elect would assume the role of chairperson and the commission would then elect from its members a new chair-elect. At the end of each year, the then chair-elect will assume the chairperson role and a new chair-elect would be elected.

E. Lastly, the ordinance makes other housekeeping revisions for clarity and organization.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KENT, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

ORDINANCE

SECTION 1. - Amendment. Chapter 2.53 of the Kent City Code, entitled "Human Services Commission," is amended as follows:

CHAPTER 2.53
HUMAN SERVICES COMMISSION

Sec. 2.53.030. Created. The city human services commission is hereby created. The commission shall serve in an advisory capacity to the mayor and city council.

Sec. 2.53.040. Membership, terms, residence requirements.
A. Membership. The human services commission shall consist of seventeen (17) appointed members, each appointed by the mayor and confirmed by the city council. Each member of the commission shall have an equal vote in decisions of the commission, except for the council representative, who shall serve in a non-voting capacity, each of whom shall be appointed by the mayor and confirmed by the city council.

B. The term of office shall be three (3) years. When a vacancy occurs on the human services commission, appointment for that position shall be for three (3) years, or for the remainder of the unexpired term, whichever is the shorter period of time.

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BC. *Terms of appointment.* With respect to the members appointed and confirmed to serve on the commission, the following provisions shall apply:

1. At least four (4) persons appointed to serve on the human services commissioners shall reside within the corporate limits of the city.

2. To the extent practicable, appointments shall reflect a balance of interests and should be equally proportionate and contain no more than two representatives include, to the extent practicable, from each of the following communities, entities, or interest groups: two (2) business persons, educational, spiritual, charitable, civic, person who has used or is using past or present receivers of human services, and providers of human services. The commission shall include at least one (1) youth representative of high school age and one (1) councilmember representative two (2) members of the religious community, a representative of a regional human service planning agency or organization school district such as the Kent Area Activities Council, United Way, and the South King Council of Human Services, and a service club representative.

3. All members appointed shall serve three (3) year terms, with the following exceptions:

   a. The youth representative shall be appointed to a one year term; and

   b. The council representative shall be appointed to a one year term.

4. When a vacancy occurs during a commissioner's current term, the mayor shall appoint, subject to council confirmation, a new commissioner who shall serve the remainder of the unexpired term.

E. There shall also be two (2) nonvoting members of the human services commission. One (1) shall be a member of the city council, appointed yearly by the president of the city council. The second member shall be a representative of a human service provider organization or agency to be appointed to a two (2) year term by the mayor, provided such representative of a human service provider shall not serve consecutive terms.
Sec. 2.53.050. Organization and meetings. The human services commission shall elect a chairperson and chair-elect from among its voting members. At the end of the current chairperson’s term, the chair-elect will become the chairperson, and the commission will then elect from its members a new chair-elect. At the end of each year, the then chair-elect will assume the chairperson role and a new chair-elect would be elected. Such officers shall hold office for one (1) year. The mayor shall appoint appropriate staff to assist the commission in the preparation of those reports and records as are necessary for the proper operation of the commission. The commission shall meet upon call of the chairperson, as necessary.

Sec. 2.53.060. Responsibilities. The human services commission shall make reports and recommendations to the mayor and city council concerning human services issues including:

2. Determination of priorities of human service needs within the city.
3. Evaluation and recommendation on funding requests submitted to the city.
5. Review of city actions which may affect the availability and quality of human service provision in the city.
6. Coordination with other groups and human services planning agencies and organizations, such as the Kent Area Activities Council, United Way and the South King Council of Human Services.

SECTION 2. – Severability. If any one or more section, subsections, or sentences of this ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.
SECTION 3. - Effective Date. This ordinance shall take effect and be in force thirty (30) days from and after its passage as provided by law.

SUZETTE COOKE, MAYOR

ATTEST:

BRENDA JACOBER, CITY CLERK

APPROVED AS TO FORM:

TOM BRUBAKER, CITY ATTORNEY

PASSED: 2 day of October, 2007.
APPROVED: 2 day of October, 2007.
PUBLISHED: 10 day of October, 2007.

I hereby certify that this is a true copy of Ordinance No. 3861 passed by the city council of the city of Kent, Washington, and approved by the mayor of the city of Kent as hereon indicated.

BRENDA JACOBER, CITY CLERK

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Human Services Commission